

Meeting Objectives and Desired Outcomes

Planning Team to understand the purpose of the Utah Lake Management Plan; Planning Team to understand their roles/responsibilities in shaping the Utah Lake Management Plan. Through Jacobs' facilitation, the Planning Team will develop a vision statement describing ideal future conditions at Utah Lake and a mission statement describing the ULA's management intent for Utah Lake.

Agenda

Est. Time	Agenda Item	Owner
15 minutes	1. Welcome and Introduction <ul style="list-style-type: none">a. Introduce Jacobs teamb. Introduce the projectc. Review the agenda and time managementd. Round the room introductions	Calah
15 minutes	2. Purpose of the Meeting <ul style="list-style-type: none">a. What is the 'Planning Team'?b. Review meeting purpose and desired outcomesc. Review Utah Code Title 11 Chapter 65 (printed copies available)d. Overview of project approach. Vision and Mission vs Goals and Objectivese. Vision vs Mission: what is the difference?	Calah/Tom
30 minutes	3. Breakout Session #1: SWOT Analysis <ul style="list-style-type: none">a. Review 'SLIDO' survey resultsb. Purpose of the exercisec. Breakout into small groups. Each group will:<ul style="list-style-type: none">i. Conduct a SWOT analysisii. One leader will report out to the large groupd. Group 'dot voting'e. Group discussions about findings	Tom
10 minutes	4. Vision Statement Context <ul style="list-style-type: none">a. Example vision statements from local planning effortsb. Example vision statements from other lake management planning efforts	Calah
35 minutes	5. Breakout Session #2: Draft Vision Statement <ul style="list-style-type: none">a. Purpose of the exerciseb. Breakout into smaller groups. Each small group will<ul style="list-style-type: none">i. Draft a vision statement for Utah Lakeii. Leader from the group will report outc. Group 'dot' votingd. Group discussions and draft vision statement	Tom
5-10 minutes	BREAK	
10 minutes	6. Mission Statement Context	Tom

	<ul style="list-style-type: none"> a. Example mission statements from local planning efforts b. Example mission statements from other planning bodies 	
35 minutes	<p>7. Breakout Session #3: Draft Mission Statement</p> <ul style="list-style-type: none"> a. Purpose of the exercise b. Breakout into smaller groups. Each small group will <ul style="list-style-type: none"> i. Draft a mission statement for Utah Lake ii. Leader from the group will report out c. Group 'dot' voting d. Group discussions and draft mission statement 	Tom
	<p>8. Workshop Summary</p> <ul style="list-style-type: none"> a. Group discussion to finalize Vision and Mission statement 	
10 minutes	<p>9. Next Steps</p> <ul style="list-style-type: none"> a. Prepare a workshop summary and circulate draft vision and mission statements b. Discuss upcoming Goals and Objectives Workshop 	Calah/Tom