

## ULA Governing Board

Thursday, July 21, 2022, 9:00 A.M.

Hybrid Public Meeting held via Zoom and anchor location at  
Utah Lake State Park Visitors Center  
4400 W Center St Provo, UT 84601

### ATTENDEES:

Michelle Kaufusi, Provo  
Eric Ellis, Utah Lake Authority  
John Mackey, DWQ  
Ben Stireman, FFSL  
Carolyn Lundberg, Lindon  
Chris Carn, Saratoga Springs  
Shane Marshall, Spanish Fork  
Julie Fullmer, Vineyard  
Curtis Blair, UV Chamber  
Dan Hemmert, GO UTAH  
Hilary Hungerford, UVU  
Mark Johnson, Lehi  
Terry Peterson, Orem

Brady Brammer, Utah House  
Mike McKell, Utah Senate

### INTERESTED PARTIES / VISITORS:

Sam Braegger, Utah Lake Authority  
Scott Daly, DWQ  
Nathan Thompson, BYU  
Ben Abbott, BYU  
Audrey Hughes, BYU  
Sierra Hanson, BYU  
Sullivan Love, Vineyard  
Emma Whitaker, Utah AG office

### ABSENT: Utah County

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### 1. Welcome and Call to Order

- A. Eric Ellis called the meeting to order at 9:04 A.M. and welcomed everyone. First, everyone introduced themselves.
- B. There were three questions posed to the board for feedback, to help guide the vision of the agency as things get started. See questions below. Answers were submitted by the board to ULA staff via Slido for compilation and evaluation.
  - a. What would the top three lake/reservoir characteristics you would look for if tasked with planning for a multi-day family lake trip this summer?
  - b. Name a few long-term changes or enhancements you would love to see implemented on Utah Lake.
  - c. Over the next 5-10 years, what would your top three goals be for the Utah Lake Authority to accomplish?

### 2. Review/Discuss Utah Lake Authority Governing Documents

- A. Yesterday the draft copy of the bylaws was completed, they will not be approved today, just discussed. ULA staff worked with the FFSL-assigned Assistant Attorney General to create them, Eric has made a few edits, and then it is up for discussion today. Eric walked through the bylaws briefly. He asked about meeting location preferences. Chris Carn asked about the CUWCD headquarters, used for Utah Lake Commission meetings. Eric responded that since CUWCD is not on the ULA board, it is likely there would be a fee for use of the facility, but that staff could ask. Julie Fullmer suggested the Utah Homebuilders Association building. Brady Brammer brought up that in the long-term, the proposed Utah Lake research/science center could be a meeting location, but that process is early on. UVU was

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1 also offered as a potential spot. Consistent meeting location was preferred. Eric reminded the board  
2 that they can look at the bylaws over the next month or so and provide input to the final draft.  
3 Responsibilities of the board – Eric expressed interest in board participation, leveraging their vast  
4 experience, to participate in the work at the lake. Membership – HB 232 has a 15 member board  
5 described in detail. Utah Council of Governments determines the local seats, half for this first term are  
6 serving 2 years, the other half 4 years, to start an alternating sequence. Committees- can create  
7 variety of subcommittees. Flexible meeting frequency requirements in bylaws, intent to create  
8 committees with specific expertise to help aid staff and board efforts at the lake. Michelle Kaufusi  
9 suggested a citizen’s committee, to provide the board with recommendations. Eric explained that as  
10 committees are formed, board members nominate committee member and the board votes on them.  
11 Some brief discussion amongst the board about the idea in support, i.e. how many to have on the  
12 committee, additional stakeholders to be represented, should it be city planning commission  
13 members, residents, etc. Compensation for Board members – per diem for travel, etc. Election of  
14 officers – elections for chair/vice chair in today’s meeting. Nominations from board members, names  
15 listed in Slido, board members vote and votes will be populated on screen. Board can remove chair or  
16 vice-chair by majority vote, duties of chair described. Duties of executive director – principal  
17 administrator, supervised by chair, serves as secretary to the board. Manages day-to-day operations  
18 of ULA, long list of duties included in HB232. Chief financial officer – Commission has had the  
19 executive director be CFO, with such a small staff, using the board chair as a second set of eyes for  
20 separation of duties. Frequency of meetings – first year of ULA will likely require more meetings than  
21 currently done at the ULC (quarterly), due to the planning process of setting up the ULA. Eric proposed  
22 board meetings every other month, with option for calling additional meetings as needed. Board was  
23 in favor of that frequency. Notice – abiding by public notice requirements and OPMA. Interested  
24 parties email list available for the public who want to be notified of meetings. Finances – greater  
25 financing reporting requirements with the ULA vs the ULC, due to more funding and being a state  
26 entity. The first report to state legislature will be at end of 2023, since there isn’t anything to report on  
27 yet. Brady Brammer mentioned he is planning a cleanup bill for the coming session, to add greater  
28 clarity and accuracy on the bill that was passed.

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30 **3. RFP for Management Plan Discussion**

- 31 A. Eric jumped to timeline first.
- 32 B. An RFP needs to be sent out for a consultant to help the ULA to come up with a comprehensive  
33 management plan for the lake. Included in agenda packet are excerpts from HB232, relevant to the  
34 comprehensive management plan. Staff will draft RFP with input from assistant attorney general’s  
35 office. Eric asked if board wanted to be involved in drafting process, or just final approval. The bill  
36 describes clearly what the plan needs to include, so staff will follow that guidance. Once proposals  
37 have been submitted, Eric will ask if anyone from the board would like to participate in the  
38 evaluation and selection.
- 39 C. Eric highlighted a few of the upcoming focuses: setting up reasonable standards, addressing harmful  
40 algae blooms, etc. A board member asked about the digital transition from ULC to ULA. Eric and Sam  
41 shared the efforts to update social media channels, website, podcast, etc. to notify viewers that the  
42 transition will be happening soon. Ben Stireman asked when the ULA will hire its assistant attorney  
43 general. Eric explained that its up to the attorney general’s office; discussion on making that  
44 transition smooth. Curtis Blair inquired if the ULA needs a CFO. Eric explained that the ULC operated  
45 with the executive director has also been the CFO, with all financial transactions also requiring a  
46 second signature from the Chair or Vice Chair and Sam doing the monthly balancing of the books,

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1 since Eric is the one who inputs it, both of those to provide a second set of eyes and accountability.  
2 There are also the public records auditing requirements. The annual audit requirement, a CPA is  
3 hired each year for that process.

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5 **4. Timeline for Next Steps in ULA Setup Process, Set High Level Goals**

- 6 A. Eric displayed a Gantt chart, showing the setup process for the ULA. The board has been formed; a  
7 budget needs to be passed today, etc. The ULA is working with FFSL to finalize the required boundary  
8 map. An additional project area map will also be created to help provide direction on shoreline and  
9 tributary projects for the ULA.  
10 B. Eric returned to the RFP agenda item.  
11 C. Discussion on future meetings. Board discussion was that Mondays or Wednesdays would be  
12 preferable, having a consistent date, time and location is best. Preference for Wednesday mornings.  
13 Michelle Kaufusi offered a meeting space at the Provo Airport. Brammer asked if it would provide  
14 more room for public attendance than today's meeting room. Michelle said yes, ULA staff will follow  
15 up on the airport as a meeting location.

16 **5. Action Items**

- 17 A. Chair and Vice-Chair Elections: Dan Hemmert nominated Julie Fullmer as Chair; Mark Johnson  
18 seconded that nomination. Terry Peterson nominated Michelle Kaufusi as Chair; Chris Carn seconded  
19 that nomination. Both nominees accepted the nomination. The board voted on those two names,  
20 using Slido. Outcome of voting was 8 votes for Julie Fullmer and 6 votes for Michelle Kaufusi. Eric  
21 asked if the board would like to have the seat for Vice Chair default to the whomever had less votes  
22 for Chair. Mark Johnson moved for that motion, Curtis Blair seconded the motion.  
23 B. FY2023 Budget and PTIF Resolution Approval: Eric detailed the tentative budget. Employee wages,  
24 taxes and benefits, the comprehensive management plan, and assistant attorney general services.  
25 The last two are "up to" amounts, meaning we are budgeting a maximum, but the final expense may  
26 well be less. Board discussed that attorney general fee should go down, after most of the legal setup  
27 of the ULA is accomplished; the management plan expense will not be an ongoing expense. Chair  
28 Fullmer asked for a motion to approve the tentative FY2023 budget. Brady Brammer motioned; and  
29 Mark Johnson seconded the motion. Voting was unanimous in approval. Chair Fullmer asked for a  
30 motion to approve the PTIF resolution, a standardized state document, for setting up the funding for  
31 the ULA. Brady Brammer motioned; Carolyn Lundberg seconded that motion. Voting was unanimous  
32 in approval of the resolution.

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34 **6. Governing Board Meeting schedule for the year**

- 35 A. Next meeting would be in September.

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37 **10. General comments from board members and the public**

- 38 A. Josh

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40 **11. Next Governing Board Meeting**

41 Chair Fullmer reminded the board that the next Governing Board Meeting will be on March 17, 2022 at  
42 11:30 AM in the CUWCD District Offices. Discussion of conflicting meetings/events. Chair Fullmer  
43 requested that ULA staff send out a Doodle poll to allow everyone to review schedules and provide their  
44 availability. Eric also asked for board members to designate an alternate for those who so choose.  
45 Discussion about alternates; Mark Johnson suggested alternates be on the advisory committee so they  
46 stay in the loop. Eric said ULA staff will include alternates on all emails, calendar invites, etc. to keep them  
47 in the loop. Brady Brammer suggested the attorney look at the bylaws, and HB232, because some member

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1 organizations may not be able to have alternates, plus his preference would be to have involved  
2 individuals who are at all meetings. Eric committed that ULA staff will review with attorney and ensure  
3 bylaws are compliant with the state code.

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5 **12. Adjourn**

6 The meeting was adjourned at 10:11 A.M.